Manitoba

Annual Report 1986 - 87

Manitoba Centennial Centre Corporation

For the Year Ended March 31, 1987

manitoba centennial centre corporation

555 main street • winnipeg, manitoba R3B 1C3 • area code (204) 956-1360

December 30, 1987.

The Honourable Judy Wasylycia-Leis,
Minister of Culture, Heritage
and Recreation,
141 Legislative Building,
Winnipeg, Manitoba.
R3C 0V8

Dear Madam Minister:

In accordance with Section 8 of the Centennial Centre Corporation Act, I hereby submit the Annual Report of the Corporation for the fiscal year ended March 31, 1987.

Yours sincerely,

Rubena Sinha.

Rubena Sinha,
Chairperson,
Board of Directors.

THE MANITOBA CENTENNIAL CENTRE CORPORATION

A N N U A L R E P O R T

FOR THE YEAR ENDED MARCH 31, 1987

THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1987

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THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1987

B O A R D O F D I R E C T O R S

Chairperson	- Mrs. Rubena Sinha
Vice-chairperson	- Mrs. Helen Steinkopf
Members	- Mr. Harry Claydon
	- Mr. S. N. Cohen
	- Mr. George H. Sellers (deceased December 17, 1986)
	- Mr. Casper Shade
	- Prof. Roman Yereniuk
	- Mr. Leonard Dalman - (Worker-Director)
	- Mr. Vernon Gibson - (Worker-Director)

A D M I N I S T R A T I O N

Executive Director	- Mr. R. G. Goodman
Concert Hall - Manager	- Mr. J. C. Walton
- Assistant Manager	- Mr. R. R. Dorey
- Assistant Manager	- Mr. K. A. McLeod
Accounting - Chief	- Mr. J. F. Derin
Building - Superintendent	- Mr. R. A. Reid (to May 31, 1986)
	- Mr. E. A. Solinske (from July 1, 1986)
Plant - Superintendent	- Mr. A. W. Heller
Security - Chief	- Mr. E. O. Mauro

THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1987

During the 1987 fiscal year, the Board of Directors met on five occasions. The list of Board membership in the foregoing makes special note of the passing of Mr. George H. Sellers on December 17, 1986. The Corporation's records include special recognition of Mr. Sellers' continuous service to the Centre since the establishment of the original Centennial Corporation more than twenty years ago. There were no other changes in membership.

Organization and Administration

The organizational and administrative structure of the Corporation follows the pattern established in prior years. The Corporation's activity includes the administration of the Centennial Concert Hall and its related services as well as the maintenance and development of the buildings and properties of the Centennial Centre. In addition to the Concert Hall, the Centre includes: The Manitoba Museum of Man and Nature, the Planetarium, 11 Lily Street, The Manitoba Theatre Centre, the Warehouse Theatre, three surface parking lots and an underground parkade.

Early in 1985, the property at 100 Arthur Street, known as the Gault Building, was acquired by the Province of Manitoba and designated as property included within the boundaries of the Centennial Centre as described in the Corporation's Act. During the past fiscal period,

the Corporation entered into a long-term lease agreement with Artspace Inc. for the development, operation and management of the property. During the current year, major renovations were completed. Artspace now participates in the insurance program of the Centre.

During this fiscal period, an agreement was concluded with the International Alliance of Theatrical Stage Employees which followed closely the pattern of adjustments granted previously in the Manitoba Government Employees' Association Master Agreement. The one-year agreement extended to August 31, 1987.

The Corporation also operates under agreement with the Centennial Centre Unit of the Manitoba Government Employees' Association which extends to March 26, 1988. The three-year agreement provides for wage adjustments and improved vacation benefits which again were consistent with the provisions of the M. G. E. A. Master Agreement.

Operations

The operating program continues to strive for a high standard of building services and maintenance. Preventative plant maintenance programs are on-going and new programs for better services and cost effectiveness, particularly in areas involving energy costs, are emphasized wherever possible. Liaison with various departments and agencies of the provincial government continues to assist in the operation of the Centre.

Centennial Concert Hall

Utilization of the Concert Hall continues to be extensive. In this fiscal year there were 235 performances compared to 247 in the previous

year. The slight decline in activity of the past five years is indicative of the concert industry as a whole, both in the United States and in Canada. The Centennial Concert Hall has nonetheless enjoyed a high degree of activity and continues to be one of the busiest facilities of its kind. A comparative schedule of events and attendance figures is attached to this report as Appendix B.

Other Activities of the Centre

In addition to the activities related to the Concert Hall, the Centre features a variety of programs and presentations in the visual and performing arts. While these are served by the Corporation, they are reported on by the organizations responsible for their administration (Museum, Manitoba Theatre Centre, etc.).

Capital Program

During the year, a total of $200,586 was expended on capital projects, the financing of which came from capital grants provided by the Province of Manitoba. The major items included:

- Roof repairs or replacements	$78,778
- Replacement of Concert Hall stage floor surface	66,477
- Concert Hall box office construction	13,472
- Replacement of electrical distribution in Courtyard	13,889

Minor capital expenditures of $29,840 are set out as part of building services and maintenance (Schedule 1). Costs of $20,000 for a variety of equipment and furnishing acquisitions and replacements are included.

The Manitoba Centennial Citizens' Campaign

The activity of the Campaign account is set out in Schedule 3. It is now related primarily to the maintenance and updating of the Hall of Renown, the Guild Gallery and the Founder's Circle.

The Manitoba Centennial Foundation of the Future

As described in previous reports, the Foundation was established by the Centennial Corporation in 1969 with $10.00 being allocated for each child born on the six specified Manitoba Centennial days during 1970. There were 305 children born on these days and therefore the Foundation began with $3,050.00. As indicated in Schedule 4, the Trust at March 31, 1987 amounted to $15,172.

Financial Administration

The report of the Provincial Auditor, along with the accompanying financial statements, is attached as Appendix A to this report. Some highlights from the financial operations are:

- Revenues, grants and recoveries exceeded expenditures by $59,733. This amount was allocated to the account designated as funds retained for working capital.

- Operating revenues increased by $44,600 or approximately 4.4%. As indicated in Exhibit B, there was a minor to moderate increase in most revenue categories.

- The operating grant for the year was approved by the Province of Manitoba in the amount of $1,276,900 (Exhibit B). This is $75,000 more than the amount granted for the previous year.

- The shared cost assessment to the Museum of Man and Nature was determined in consultation with the Province and the Museum. The amount was set at $837,900 which is $29,925 or 3.7% more than the figure of the previous year.

- Operating costs totalling $3,165,585 are reported in Exhibit B with details provided in Schedule 1. The costs show an increase of $65,639 or 2.1% over the last fiscal year. The following items account for the more significant changes in costs:

  - Salaries and Employment Benefits

    - from $1,999,200 to $2,057,000, an increase of $57,800 or 2.9%.

  - Utilities

    - from $559,600 to $532,700, a decrease of $26,900 or 4.8%.

  - Insurance

    - from $20,300 to $29,900, an increase of $9,600 or 47.3%.

  - Other Operating Costs

    - an increase of approximately $26,900

- Salaries and employment benefits continue to account for a major proportion of operating costs, from 64% to 64.5% in each of the last three years. As indicated in Appendix C, staff numbers are being maintained at a reasonably consistent level.

APPENDIX A

Manitoba

Office of the Provincial Auditor

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Auditor's Report and Financial Statements
for the year ended March 31, 1987

Manitoba

THE MANITOBA CENTENNIAL CENTRE CORPORATION

REPORT OF THE PROVINCIAL AUDITOR'S OFFICE

We have examined the financial statements, being Exhibits A, B and C and Schedules 1 to 5, of The Manitoba Centennial Centre Corporation for the fiscal year ended March 31, 1987. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances.

In our opinion, these financial statements present fairly the financial position of The Manitoba Centennial Centre Corporation as at March 31, 1987 and the results of its operations and the changes in its cash position for the year then ended in accordance with the accounting policies stated in note 3 to the financial statements applied on a basis consistent with that of the preceding year.

As a matter of additional information, the properties used for the purposes of the Corporation are made available at no charge by the Province of Manitoba.

J. W. Singleton, CA,
Assistant Provincial Auditor.

October 30, 1987,
Winnipeg, Manitoba.

Exhibit A

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Balance Sheet

as at March 31, 1987
(with 1986 figures for comparison)

	1987	1986
A S S E T S		
Cash on hand and in bank	$ 45,352	$ 68,166
Term deposits - Province of Manitoba (Note 4)	511,219	326,458
Accounts receivable	78,440	77,257
Balance of operating grant, Province of Manitoba	-	113,666
Balance of capital grant, Province of Manitoba, Schedule 5	-	40,469
Inventory of bar supplies, at cost	23,305	23,986
Prepaid expenses	25,228	19,838
	$ 683,544	$ 669,840
L I A B I L I T I E S		
Accounts payable	$ 183,463	$ 223,434
Accrued wages	50,917	48,481
Deferred income	841	1,049
Deposits on rentals	7,080	18,905
	242,301	291,869
Trust accounts:		
The Maitland Steinkopf Youth Fund, Schedule 2	58,931	58,290
The Manitoba Centennial Citizens' Campaign, Schedule 3	16,450	14,929
The Manitoba Centennial Foundation of the Future, Schedule 4 (Note 5)	15,172	13,795
	90,553	87,014
Reserve for Deductible Costs on Insurance Claims, (Note 6)	15,000	15,000
Funds Retained for Working Capital and Future Operations, Exhibit B	335,690	275,957
	$ 683,544	$ 669,840

Exhibit B

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Statement of Revenues and Expenditures and Retained Funds

for the year ended March 31, 1987
(with 1986 figures for comparison)

	1987	1986
Revenues:		
Rentals:		
Concert Hall	$ 356,391	$ 338,889
Office space	38,105	37,820
Restaurant facilities	60,069	56,302
Bar sales	184,328	177,323
Parking fees	341,467	334,461
Checkroom fees	9,033	9,150
Concession revenue	13,556	9,973
Investment income	23,965	18,170
Miscellaneous income	326	563
	1,027,240	982,651
Province of Manitoba grant	1,276,900	1,201,900
Recovery of expenditures:		
Museum of Man and Nature (Note 7)	837,900	807,975
Others	83,864	87,853
	921,764	895,828
Total revenues, grants and recoveries	3,225,904	3,080,379
Expenditures, Schedule 1:		
Administration and general	392,170	376,805
Bar operations	119,362	127,483
Concert Hall front of house (Note 8)	126,298	124,494
Building services and maintenance	1,778,387	1,741,994
Parking service	175,177	170,084
Security service	362,616	350,592
Stage operations	211,575	208,494
	3,165,585	3,099,946
Net capital projects, Schedule 5 (Note 3)	586	(5,158)
Total expenditures	3,166,171	3,094,788
Revenues over (under) expenditures for the fiscal year	59,733	(14,409)
Funds Retained for Working Capital and Future Operations, beginning of year	275,957	290,366
Funds Retained for Working Capital and Future Operations, end of year, Exhibit A	$ 335,690	$ 275,957

Exhibit C

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Statement of Changes in Cash Position

for the year ended March 31, 1987
(with 1986 figures for comparison)

	1987	1986
Operations:		
Revenues over (under) expenditures for the fiscal year	$ 59,733	$ (14,409)
Change in operating net assets	98,675	(87,844)
Cash provided (used) by operations	158,408	(102,253)
Trust accounts activities:		
The Maitland Steinkopf Youth Fund	641	(743)
The Manitoba Centennial Citizens' Campaign	1,521	7,726
The Manitoba Centennial Foundation for the Future	1,377	1,580
Increase in cash restricted to use in trust activities	3,539	8,563
Increase (decrease) in cash and term deposits	161,947	(93,690)
Cash and term deposits, beginning of year	394,624	488,314
Cash and term deposits, end of year	$ 556,571	$ 394,624
Represented by:		
Cash on hand and in bank	$ 45,352	$ 68,166
Term deposits	511,219	326,458
	$ 556,571	$ 394,624

Schedule 1

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Schedule of Expenditures

for the year ended March 31, 1987
(with 1986 figures for comparison)

	1987	1986
Administration and general:		
Salaries and employee benefits	$ 294,884	$ 287,544
Insurance	29,902	20,303
Telephone	15,265	14,778
Printing and stationery	5,482	6,123
Audit and legal fees	6,700	8,680
Other	11,360	11,641
Health and Post Secondary Education tax levy	28,577	27,736
	392,170	376,805
Bar operations:		
Salaries and employee benefits	44,071	45,008
Cost of beverages sold	69,983	71,677
Other	5,308	10,798
	119,362	127,483
Concert Hall front of house (Note 8):		
Salaries and employee benefits	90,712	88,203
Transportation allowances and other	35,586	36,291
	126,298	124,494
Building services and maintenance:		
Salaries and employee benefits	1,006,650	975,825
Light, power and water	294,886	289,524
Heat	237,853	270,091
Repairs, maintenance and supplies	147,643	132,600
Minor capital expenditures	29,840	22,768
Other	61,515	51,186
	1,778,387	1,741,994
Parking services:		
Salaries and employee benefits	79,344	74,929
Agency fees and expenditures	90,662	88,730
Other	5,171	6,425
	175,177	170,084
Security services:		
Salaries and employee benefits	355,011	345,202
Other	7,605	5,390
	362,616	350,592
Stage operations:		
Salaries and employee benefits	186,318	182,475
Repairs, supplies and equipment	25,257	26,019
	211,575	208,494
Total expenditures, Exhibit B	$ 3,165,585	$ 3,099,946

Schedule 2

THE MANITOBA CENTENNIAL CENTRE CORPORATION

The Maitland Steinkopf Youth Fund Trust Account

Summary of Transactions
for the year ended March 31, 1987
(with 1986 figures for comparison)

	1987	1986
Revenues:		
Investment income	$ 4,992	$ 5,454
Expenditures:		
Canadian Music Competitions	-	1,210
Greater Winnipeg Schools' Orchestras	1,155	1,617
Red River Exhibition International Band Committee	660	-
The Men's Music Club	1,596	1,890
Ukrainian Self-Reliance League	-	660
Winnipeg Area Girl Guides of Canada	940	820
	4,351	6,197
Revenues over (under) expenditures for the fiscal year	641	(743)
Balance, beginning of year	58,290	59,033
Balance, end of year, Exhibit A	$ 58,931	$ 58,290
Represented by:		
Amount in term deposit	$ 60,527	$ 60,180
Less - Amount payable	1,596	1,890
	$ 58,931	$ 58,290

Schedule 3

THE MANITOBA CENTENNIAL CENTRE CORPORATION

The Manitoba Centennial Citizens' Campaign Trust Account

Summary of Transactions
for the year ended March 31, 1987
(with 1986 figures for comparison)

	1987	1986
Revenues:		
Collections on pledges:		
Campaign '70	$ 750	$ -
Sale of property	-	7,115
Investment income	1,289	1,101
	2,039	8,216
Expenditures:		
Administration costs	518	490
Revenues over expenditures for the fiscal year	1,521	7,726
Balance, beginning of year	14,929	7,203
Balance, end of year, Exhibit A	$ 16,450	$ 14,929
Represented by:		
Cash in bank	$ (314)	$ 119
Amount in term deposits	16,764	14,810
	$ 16,450	$ 14,929

Schedule 4

THE MANITOBA CENTENNIAL CENTRE CORPORATION

The Manitoba Centennial Foundation of the Future Trust Account

Summary of Transactions
for the year ended March 31, 1987
(with 1986 figures for comparison)

	1987	1986
Revenues:		
Investment income	$ 1,377	$ 1,580
Balance, beginning of year	13,795	12,215
Balance, end of year, Exhibit A (Note 5)	$ 15,172	$ 13,795
Represented by:		
Amount in term deposit	$ 15,172	$ 13,795

Schedule 5

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Capital Projects

for the year ended March 31, 1987
(with 1986 figures for comparison)

	1987	1986
Capital projects:		
Box office construction	$ 13,472	$ -
Carpet replacement - Concert Hall	-	13,731
Courtyard electrical	13,889	-
Front driveway repairs	8,300	-
Intercom console	3,763	-
Lighting control replacement	-	18,116
Manitoba Theatre Centre - roof repairs	-	64,800
Museum renovations	-	9,143
Parkade and Rupert entrances	8,307	-
"Power Factor" correction project	-	17,595
Revision in heating systems	-	12,747
Roof repairs	78,778	6,902
Stage air handling system	7,600	-
Stage drapery	-	8,323
Stage floor	66,477	-
Stage lighting bridges	-	22,421
Wheelchair lift	-	18,064
Total capital projects	200,586	191,842
Less:		
Capital grants - Province of Manitoba:		
Received during the year	200,000	156,531
Recoverable, Exhibit A	-	40,469
Total capital grants	200,000	197,000
Net capital projects, Exhibit B (Note 3)	$ 586	$ (5,158)

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements
March 31, 1987

1. Nature of the Corporation's Operations

The Centennial Centre Corporation was established in 1968 for the development and management of the permanent arts centre in the City of Winnipeg as the principal memorial in the Province to the centennial anniversaries of the Confederation of Canada and the inclusion of Manitoba as a Province. Its aims and objectives are to maintain and enhance the properties and facilities available to organizations and individuals involved in various elements of the visual and performing arts.

2. Properties of the Centre

The accounts of the Corporation do not reflect the cost or values of the properties acquired by the Crown for the Centre. However, the buildings and contents are valued for insurance purposes at $51,900,000. The value of land associated with the various buildings and surface properties would be added to determine total property values for the arts centre.

3. Accounting Policies

The Corporation's financial statements have been prepared using the accrual basis of accounting except for capital acquisitions and pension payments.

Capital projects and other major expenditures are recognized as operating expenditures in the current year except to the extent of funding by capital grants from the Province of Manitoba as reflected separately on Schedule 5.

Pension payments are recognized as operating expenditures only as payments are made under provisions of The Manitoba Civil Service Superannuation Act. The provisions of this Act require the Corporation to contribute 50% of the pension payments being made to retired employees. A provision has not been made in the accounts of the Corporation to fund current or past service obligations to the Civil Service Superannuation Fund. An actuarial report as at December 31, 1983 made a calculation which provided no allowance for future increases in pension due to increases in the cost of living. Based on a formula set out in the report, the figure at December 31, 1986 amounts to $1,180,200 (1985 - $1,020,400).

The actuary also reported on the value of these liabilities based on a calculation which made an allowance for future increases in pension due to increases in the cost of living. The actuary's formula projects this figure to $1,717,200 as at December 31, 1986 (1985 - $1,476,600).

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements
March 31, 1987

4. Funds invested with the Province of Manitoba in term deposits as at March 31, 1987, including accrued interest, are as follows:

	Term Deposits	Accrued Interest	Total
Certificates maturing in 90 days			
Operating Funds	$ 415,000	$ 3,756	$ 418,756
Maitland Steinkopf Youth Fund	59,747	780	60,527
Manitoba Centennial Citizens' Campaign	16,629	135	16,764
Five Year Certificate maturing December 31, 1990			
Manitoba Centennial Foundation of the Future	14,816	356	15,172
Total	$ 506,192	$ 5,027	$ 511,219

5. In 1969, the Manitoba Centennial Corporation established the "Foundation of the Future". The Board of Directors of the Foundation is to be composed of children born on six special dates in 1970, Manitoba's centennial year. The terms of the Foundation's establishment provide that the Board of Directors is to meet on July 15 in the year 2000 when the use of the fund is to be determined. The amount of original trust was established at $3,050. Based on five year deposit rates with the Province, the trust has increased to $15,172 at March 31, 1987.

6. The insurance program of the Corporation contains a deductible clause requiring the Corporation to pay the first $5,000 on any one claim with a maximum of $15,000 in any one year. The Corporation has set aside a reserve of $15,000 and, as long as the conditions of the insurance coverage are unchanged, it will be maintained at this level.

7. Operating and maintenance costs include the provision of service to the Centennial Centre as a whole including the Museum of Man and Nature and other organizations located within the Centre. Annual payments from the Museum of Man and Nature for operating costs are set by the Province. The amount set for 1986/87 was $837,900 (1985/86 - $807,975) and the estimated cost of services provided was $1,022,900 (1985/86 - $997,000).

8. Expenditures designated as "Concert Hall front of house" consist of checkroom, usherette and doorman services.

Appendix B

THE MANITOBA CENTENNIAL CENTRE CORPORATION

CENTENNIAL CONCERT HALL

Month	NUMBER OF PERFORMANCES					ATTENDANCE				
	1982-1983	1983-1984	1984-1985	1985-1986	1986-1987	1982-1983	1983-1984	1984-1985	1985-1986	1986-1987
April	13	18	25	23	23	16,880	22,789	30,263	29,204	28,411
May	23	22	17	19	19	34,905	35,319	25,650	20,542	22,239
June	28	12	19	9	12	38,833	14,623	21,470	7,609	15,634
July	9	4	5	10	13	12,803	5,188	2,773	8,938	19,033
August	4	5	10	5	5	6,945	5,593	6,421	2,660	2,175
September	17	19	25	21	20	18,930	25,968	34,462	29,780	25,559
October	31	33	30	32	20	36,768	44,313	37,188	39,973	25,307
November	32	30	26	24	27	41,132	45,844	35,714	33,072	35,179
December	22	21	21	25	23	32,768	33,577	31,682	35,519	32,859
January	22	28	17	23	22	25,985	36,609	22,366	27,132	31,019
February	20	23	21	28	16	27,438	28,857	27,531	33,646	23,750
March	35	39	34	28	35	43,434	51,899	47,494	34,308	40,287
	256	254	250	247	235	336,821	350,579	323,014	302,383	301,452

Appendix C

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Summary of Staff

For the Fiscal Year Ended March 31, 1987 Compared to March 31, 1986

	1987			1986		
	Full Time	Part Time	Total	Full Time	Part Time	Total
Operating Staff (Equivalent Full-time)						
Administration	9.0	-	9.0	9.0	-	9.0
Front of House	2.0	-	2.0	2.0	-	2.0
Stage Operations	3.0	.8	3.8	3.0	.6	3.6
Building Services	26.6	6.0	32.6	26.6	4.7	31.3
Plant Maintenance	10.0	.3	10.3	10.0	.3	10.3
Security & Parking	16.4	3.9	20.3	16.4	3.9	20.3
Totals	67.0	11.0	78.0	67.0	9.5	76.5
Concert Hall "Front of House" (Part-time Staff Numbers)						
Usherettes		70			70	
Barmen		15			15	
Service Attendants (Door, Bar, etc.)		26			26	
Totals		111			111	